

Fresno-Kings-Madera
Regional Health Authority

**CalViva Health Executive
Committee Meeting Minutes
January 6, 2012**

CalViva Conference Room
1315 Van Ness Ave. Ste. #103
Fresno, CA 93721

Executive Committee Members in Attendance		CalViva Health Staff in Attendance	
✓	David Hodge, MD, Chairman	✓	Greg Hund, CEO
✓	Joe Neves, Vice Chair	✓	Bill Gregor, CFO
✓	Deborah Poochigian		MaryBeth Corrado, CCO
✓	Brenton Smith, MD	✓	Patrick Marabella, MD, CMO
✓	Harold Nikoghosian	✓	Cynthia Reiter, Executive Assistant
	David Rogers	✓	Alison Shannon, Office Assistant
	(Vacant)	✓	Jeffery Nkansah, Compliance Analyst
Guests/Speakers			
✓	David Prentice, General Counsel		

✓ = in attendance

AGENDA ITEM / PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
#1 Call to Order	The meeting was called to order at 2:00pm.	
#2 HIPAA Program Description	The purpose of the HIPAA Privacy Program Description is to adopt and maintain policies and procedures required by Federal, State, and DHCS regulations.	<i>Recommended Action: It was approved 5-0 (Poochigian/Nikoghosian) to recommend the Commission approve the HIPAA Privacy Program description.</i>
#3 Code of Conduct	The Code of Conduct is a plan that outlines the general standard of corporate conduct under which it operates. A text change was suggested to substitute "and" for "&" throughout the document.	<i>Recommended Action: It was approved 5-0 (Poochigian/Neves) to recommend the Commission approve the Code of Conduct with the suggested language change (substitute "and" for "&").</i>
#4 Marketing Plan 2012	DHCS regulations require that CalViva submit a Medi-Cal Marketing Plan. This is a general approach to the overall	<i>Recommended Action: It was approved 5-0 (Neves/Poochigian) to recommend the</i>

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	goals and activities planned for the new year. Committee members suggested the Organizational Chart include title or position only.	<i>Commission approve the 2012 Marketing Plan with the change to the Organizational Chart.</i>
#5 Fourth Quarter 2011 Marketing Outreach Events	The fourth quarter MOE list was distributed. It was highlighted that marketing events were increased in Kings County.	
#6 Policy and Procedure for Grant Approval	CalViva staff was asked to formulate a policy and procedure for accepting and denying grants. This policy is considered an operational policy of the Finance Committee.	<i>Recommended Action: This item was deferred to the next Executive Committee meeting.</i>
#7 Non-Qualified Deferred Compensation Plan Document	CalViva staff presented a Non-Qualified Deferred Compensation Plan document as an option for qualifying employees. Legal Counsel suggested that anyone considering this plan seek advice of a financial advisor to describe the consequences and benefits.	<i>Recommended Action: It was approved 5-0 (Nikoghosian/Poochigian) to recommend the Commission approve the Non-Qualified Compensation Plan document.</i>
#8 Executive Committee Vacant Seat	It was announced that Kelly Woodard has stepped down from her seat on the Commission and therefore a vacancy resides in the Executive Committee.	
#9 Final Comments from Executive Committee Members and Staff		
#10 Announcements	None.	
#11 Public Comment	None.	
#12 Adjourn	The meeting was adjourned at 3:00pm.	

Submitted by:

Cynthia Reiter
Cynthia Reiter, Clerk to the Commission

Dated:

January 19, 2012